

J. F. SCOTT

Construction Co.

J.F. Scott Construction Company

20 Royal Street

Winthrop, Maine 04364

APPLICATION FOR EMPLOYMENT

(Please Print Plainly in Your Own Handwriting)

PERSONAL

Name: _____ D.O.B _____

Last

first

MI

Driver's License # _____

State Driver's License issued _____ E-mail: _____

Telephone No home: _____ work: _____ cell: _____

Present Address _____

How long have you lived at above address? _____

Previous Address _____

How long did you live at previous address? _____

What position are you applying for? _____

If offered the position when could you begin work? _____

What days of the week are you available to work? _____

If presently employed, why do you wish to make a change? _____

Hourly rate required to start: _____

What prompted you to apply to us for employment? _____

In case of EMERGENCY, notify: Name _____

City, State & Zip _____ Phone _____

EDUCATION

High School			Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree	
College			Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree	
Other (specify)			Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree	

REFERENCES

Please list three professional references. (no relatives)

Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			

Previous Employment

Company:

Phone: _____

Address:

Supervisor: _____

Job Title:

Starting Salary:\$ _____

Ending Salary:\$ _____

Responsibilities

:

From:

To: _____

Reason for Leaving: _____

May we contact your previous supervisor for a reference?

YES

NO

Company:

Phone: _____

Address:

Supervisor: _____

Job Title:

Starting Salary:\$ _____

Ending Salary:\$ _____

Responsibilities

:

From:

To: _____

Reason for Leaving: _____

May we contact your previous supervisor for a reference?

YES

NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities
:

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference?
YES NO

Have you ever been convicted of a crime? _____ NO _____ YES

If yes, explain number of conviction(s), nature of the offense(s) leading to the conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation.

Have you previously applied for a position with J.F. Scott? _____ If so, for what position and when: _____

Have you previously worked for J.F. Scott? _____ If so, what position and what dates?

If you have worked for J.F. Scott, what was the reason for your departure? _____

Do you have any relatives employed by J.F. Scott? If so, list: _____

If offered employment, will you agree to abide by our Drug & Alcohol Policy? _____

Are you at least 18 years of age? _____ Yes _____ No

We are an Equal Opportunity Employer.

The facts set forth above in my application for employment are true and complete. I understand that false statements or material omissions on this application shall be grounds for not offering employment or shall be considered sufficient cause for dismissal if the falsification is discovered after being employed. I understand that all jobs that I may be offered at J.F. Scott Construction are jobs where the employment relationship will be "at will" (i.e. my employment may be terminated at any time by the company for any reason or I may quit at any time for any reason). I certify that no agent or employee for the company has said anything to make my potential employment relationship anything other than "at will". I also authorize J.F. Scott Construction to do a complete background check for employment purposes.

Signature of Applicant _____